

Enhancements Laws of the Residence Hall Association

Article I Jurisdiction of RHA Enhancement Laws

The Enhancements Laws shall govern the RHA Enhancements System, and shall further dictate the roles and responsibilities of the RHA Chief Enhancements Officer, here after referred to as CEO, and the Community Enhancements Officers, hereafter referred to as cEO.

Article II Appropriation of Enhancements Funds

Section 1 RHA Fee

RHA shall receive \$2.00 per resident each semester, to be collected with room rent by DHRE, to fund Enhancements. Each Member Community shall receive a fixed allocation for Small Enhancements each semester, and may petition the CEO to appropriate funds for Large Enhancements.

Section 2 Small Enhancements Allocation

- A. Each Member Community shall receive \$800 annually for Small Enhancements, which shall be divided into two installments, one per semester. Should a community fail to expend its entire semester allocation, it shall forfeit the remainder thereof, except in special circumstances approved by the CEO.
- B. The fall semester allocation shall be \$500 for the purpose of replacing older equipment, as well as securing new Enhancements items.
- C. The spring semester allocation shall be \$300, and shall be available until the final meeting of the Board of Governors for the academic year.

Section 3 Large Enhancements Allocation

- A. Each community may receive up to \$1000 for the purchase of Large Enhancements, pending a written petition and approval by the CEO.
- B. Should a Member Community wish to receive funds for Large Enhancements, the cEO shall submit a completed Large Enhancements Request Form to the CEO. This form shall include product price listing from at least three reputable vendors, at least one of which must be an online competitor.

Section 4 Campus-Wide Enhancements

The CEO reserves the right to allocate Enhancements funds for campus-wide Enhancements projects, provided such projects benefit a majority of residence halls. The CEO shall actively pursue opportunities for such projects, and all partnerships appropriate to the objectives thereof.

Section 5 Additional Funding

Additional Enhancements funding requests beyond those outlined in Sections 2 and 3 shall be left to the discretion of the CEO.

Article III
Defining Small and Large Enhancements

Section 1 Small Enhancements

Small Enhancements shall be defined as items available for checkout at a Member Community's front office. These items shall include, but not be limited to, movies, video games, board games, recreational equipment, cookware, and cleaning supplies. Items valued at less than \$125 shall be considered Small Enhancements, and shall be purchased at the discretion of the cEOs.

Section 2 Large Enhancements

Large Enhancements shall be defined as permanent additions to the residential community that are not available for checkout. Items valued at greater than \$125 shall be considered Large Enhancements, and shall include, but not be limited to, ping pong and billiard tables, patio furniture, televisions and other large electronics, and capital improvements.

Article IV
Enhancements Checkout Policy

Section 1 Checkout Period

The Enhancements System shall allow Enhancements items to be checked out for a period not to exceed forty-eight (48) hours. Residents shall receive an email notifying them of when they have checked out an item, when an item is overdue, and when an item has been returned. Pertaining to vacuums, cleaning supplies, and recreational equipment, residents should return these items promptly after use.

Section 2 Late Fees and Replacement Charges

Should a resident fail to return an item checked out from the Enhancements System within forty-eight hours, he or shee shall be assessed a late fee of \$1.00 a day for up to five (5) days. Should a resident fail to return the item within five days, he or she shall be assessed a replacement fee equal to the full cost of the item. Furthermore, should the resident return the item damaged or in an otherwise unacceptable condition, he or she shall be assessed the replacement fee.

Section 3 Appeals Process

- A. In the event that an Enhancements item is returned in a damaged state, the resident facing the cost of replacement fee shall have the right to appeal the charge.
- B. Upon the return of the item to the community office, the Office Assistant shall evaluate the item and determine whether it is acceptable or damaged. Should the resident feel he or she is not responsible for the damage, he or she must submit an appeal form within forty-eight (48) hours. The cEO and the Community Manager shall meet at least once every two weeks to evaluate such appeals.
 - a. If the appeal is approved, the resident shall not be charged the cost of replacing the item.
 - b. If the appeal is denied, the resident shall be charged the full cost of the item according to a pricing matrix determined jointly by the CEO and the RHA Advisor.
 - c. The Community Governor reserves to right to participate in the appeals process.
- C. In the event that an Enhancements item is returned late, the resident shall have the right to appeal the charge in accordance with Section B.
- D. In the event that an Enhancements item is lost or is never returned, the resident shall have no right to appeal.
- E. Should either the cEO or Community Manager fail to comply with Section B, or should either be accused of unethical behavior with regard to the same, then the accused shall be immediately reported to the RHA Ethics Board.

Article V
Ratification and Nullification

Section 1 Ratification

These Enhancements Laws shall take effect when ratified by a two-thirds majority of the members of the Board of Governors. Upon ratification, all previous Enhancements Laws of RHA shall be rendered null and void.

Section 2 Nullification

These Enhancements Laws shall be considered null and void only when a new set of Enhancements Laws is ratified.

Article VI
Process for Amendment

The following shall be the ratification procedures for any amendment to these Enhancements Laws:

- A. An amendment may be brought to the Board of Governors for ratification by any member of RHA.
 - B. The amendment shall be considered valid only when ratified by a two-thirds majority vote of the Board of Governors.
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